

**2023 Nashville and Davidson County Participatory Budget Committee
Meeting of March 9, 2023**

Meeting was called to order by Chair Pastorek at 6:00 PM.

Meeting Attendees:

6159****97 – Carol Lecian,
Secretary, D11
9312****10 – Ian Prunty D6
Antuan Foxx - District 3
Bedne, Fabian (Mayor's Office)
Beronica - D
Boudreaux, Michelle (Finance)
Ed Branding - D31
Elizabeth Miller D25
Fathiyah Suso – D32
Jacob Kupin – D19
Jarrett Lane – D26
Jason Sparks, Vice Chair D35
Jeff Brousal District - D9
Kinyata Swope - D21
Lauren Balmer – D23
Lindsay Gilmore - D29
Matt Ingram - D13
Michael Jones - D27
Misha Maynard - D
Nick Cavin – D18
Nicole Williams - D20
Quinta Martin, Facilitator
Rhonda Kinslow - D
Sharon Barker - D33
Shivan Sindi - D
Tyler Brasher - D15
Whitney Pastorek - Chair, D5

- Comments were solicited re 02/22/2023 and 03/04/23 meetings; minutes for the 02/22/2023, 03/04/2023, and 03/09/23 meetings will be approved at meeting of 03/18/2023
- Ian shared news of the birth of his son – Congratulations Ian and family!!!

- Chair Pastorek introduced Quinta Martin, who is the Facilitator for the Committee
- Fabian Bedne advised the committee that Lisa Bubert and Michael Lindseth will not be able to continue with participation on the Committee. Fabian has reached out to their respective council representatives, as well as other council representatives for districts that are not yet represented
- Fabian introduced Michelle Boudreaux of the Finance Committee
- Facilitator Martin reinforced the importance to discuss attendance and the steering committee being committed to the process on a consistent basis and establishing self-governing rules
 - Discussion around attendance policy:
 - 2022 guidelines may be revised to be more—or less—stringent
 - What is the philosophy or the goals of an attendance policy?
 - What is the concern of someone not attending?
 - Excused vs. unexcused absences?
 - Spirit vs. letter of the law?
 - If an individual removes himself, then what?
 - Policy can require a minimum of “X” individuals
 - Policy can require that if under the minimum of “X” individuals, then another representative be recruited and committee can bring the new member up-to-date
 - It was asked whether all Districts should be represented before the committee proceeds
 - Response was that Fabian Bedne has been trying to get someone for all Districts and is still working on that; it does not make sense to halt the processes of the Committee
- Chair Pastorek proposed April 15 as the last day for new members joining the Committee; Carol seconded that proposal; to be voted on at March 18 meeting
- Timeline and Benchmarks for the Committee
 - All should read the 2022 Guidelines and suggest improvements for the 2023 Committee, especially important when dealing with citywide vs. one district
 - Facilitator Martin suggested that Committee divides guidelines into sections and create subcommittees of this Committee to review and make recommendations of differences, changes, or ideas that are believed will improve the guideline process for this citywide activity
 - Each subcommittee will report to the larger committee and make adjustments from the comments received from the larger committee
 - Chair Pastorek advised the Committee is still awaiting clear guidelines from Metro legal and finance which will spell out what the Committee can fund
 - Facilitator Martin advised the guidelines must be written and adopted by the Committee by the end of April, which will then be submitted to Metro Legal for review and approval, then to Metro Council for validation

- Established, adopted and validated guidelines will direct the budget delegates, collection process, voting process
- Subcommittees that were identified at the 03/04/2023 meeting and committee member interests
 - Communications
 - Nick Cavan
 - Whitney Pastorek
 - Lauren Balmer
 - Public Relations
 - Kinyata
 - Nick Cavan
 - Lauren Balmer
 - Engagement
 - Jeff Brousal
 - Jacob Kupin
 - Sharon Barker
 - Compliance
 - Carol
 - Matt Ingram
 - Michael Jones
 - Rules
 - Ian
 - Nicole Williams
 - Michael Jones
 - Budget
 - Jeff Brousal
 - Matt Ingram
 - Jarrett Lane
 - Tyler Brasher
 - Shivan Sindi
- A question was posed whether Compliance/Rules is the same
 - Facilitator Martin advised that Rules is setting/establishing/writing the rules and compliance is enforcing the rules
 - Chair Pastorek suggested that the Communications and Public Relations subcommittees be combined

A discussion then followed regarding the roles and responsibilities of each of the subcommittees:

- Communications/Public Relations – social media, outreach to council members, small business, community newspapers, messaging is on brand as well as translated to various languages
 - There will be a PR firm (no contract as of 03/09/2023 meeting); once that firm is selected, the PR firm representative will be invited to the meeting to discuss its role with the Committee

- Engagement/Outreach – In the 2022 Committee, members had relationships with various organizations, HOAs, religious entities, and members attended meetings and was the spokesperson
 - A comment was made that all Committee members will be doing outreach work to their individual Districts in various capacities
 - Facilitator Martin advised that Fabian, Chair Pastorek, and Facilitator Martin will also be called upon to make presentations in the various Districts
 - What is distinction between Engagement and Communications team? Should the subcommittees be combined?
 - Committee members expressed confusion regarding subcommittee roles vs. Public Relation firm roles and roles of Chair vs. Facilitator
 - Committee members expressed confusion regarding the difference of a Webex/virtual meeting vs. an in-person meeting and what is expected to be accomplished at each
 - Facilitator is being paid to assist with the process
 - Parking at the Library is being paid
 - Funds are available for an interpreter
 - PR firm has not yet provided its quote
 - PR firm is to assist with social media, flyers, etc.
- Chair Pastorek suggested that the meeting be called move to new business and self-select subcommittees at the next meeting
 - New business topics for the 03/18/23 meeting:
 - Unrepresented Districts that we are picking up
 - Vote to set date for “no new members”
 - Set and vote on attendance guidelines
 - Solidify subcommittee categories and definitions of subcommittees
 - Representative of unhoused community – how to access and involve in this process
 - Ryan Lampa, People Loving Nashville, will speak with us for approximately 30 minutes; Chair Pastorek will move forward with arranging
 - Facilitator Martin advised to continually review of the timeline so the Committee remains on track
- At 7:25 PM, it was moved and seconded to adjourn the meeting.